

KELSEY WIMMER

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EDUCATION

Bachelors of Science, May 2004
Bluefield State College, Bluefield, West Virginia

- Major: Computer Science
- GPA: 3.76
- Languages used in course include C++, Java, Cobol, HTML, SQL
- After graduation finished CCNA classes

EXPERIENCE

2007-Current

Systems Administrator, Sunlit Surf

- In charge of maintenance and support of servers, and training new employees.
- Creation of web hosting space and input of DNS records.
- Many responsibilities were taken as technical support including management of billing software, and checking the status and editing the configuration files on the Linux servers.

2004-2007

Technical Support, Sunlit Surf

- My regular duties include answering customer technical support questions.
- Was in charge of extracting and importing user names and passwords during an emergency installation of an email server.
- Other duties have included configuration of Cisco router with move to new location, web design, removing adware and spyware from computers, web design, design of documents, eBay management, and general trouble shooting. I have experience with a variety of operating systems including Windows, OS X, and Linux.

2002-2004

Tutor, Student Support Services at Bluefield State College

- Tutored college students in various courses, including programming, Access, Excel, other Microsoft Office programs and math. Also, oversaw the use of the computer lab and helped users who ran into problems.

2002-2003

Mentor, Student Support Services at Bluefield State College

- Answered questions about the college and helped new students get acclimatized to college life.

VOLUNTEER WORK

Ambassador, Bluefield State College

- Led high school students on the tours of the college as a recruitment tool.
- Helped with various college functions such as graduations and dinners.

Student Government Association, Bluefield State College

- Served on the finance committee that approved the distribution of funds to student organizations.
- Served as a senator.

Gamma Beta Phi Honors Society, Bluefield State College

- Helped with various service projects, such as a Halloween party for children, and raising money for earthquake victims in Indonesia.